Post Graduate Certificate in a Train the Trainer Programme for a Learning Outcomes Framework Approach

Course Outline:

Module 1: The adult learning approach
i. The concept of relevance of training to trainees’ line of work;
ii. The concept of facilitating a problem-centered and solution-focused approach;
iii. Keeping abreast with trainer methodology;
iv. Developing blended and differentiated approaches to learning;
v. Implications of technology on adult learning.

Module 2: The Training Needs Analysis
i. Importance and relevance of TNA to training;
ii. Methodologies of TNA;
iii. Interpreting TNA results;
iv. Achieve individual development through learning;
v. Single loop and double loop learning;
vi. Importance of learning to learn.

Module 3: The Training Programme:
i. Identifying training needs from findings of TNA;
ii. Formulating learning outcomes;
iii. Designing Training Content;
iv. Methods of Delivery;
v. Methods of assessment;

Module 4: The process of feedback and assessment:
 i. Models and methodologies of evaluation and assessment;
 ii. Eliciting and providing feedback;
 iii. Integrating feedback into training content;
 iv. Conducting assessments and evaluation.
Module 5: The Learning Outcomes Framework

i. Understand the concept of the Learning Outcomes Framework (LOF);

ii. Understand the benefits and strengths of the LOF methodology;

iii. Be familiar with applying LO into curriculum;

iv. Develop a creative and innovative attitude towards implementing learning outcomes into the curriculum;

v. Problematize the current situation through critical thinking and innovation;

vi. Implement learning activities based on learning outcomes;

vii. Examine various methodologies in implementing Learning Outcomes in terms of pedagogy, andragogy, learning by doing and experiential learning;

viii. Develop and write learning outcomes based on Bloom’s taxonomy;

ix. Applying curriculum into learning activities under LOF.