



**DIRECTOR GENERAL**

**LETTER CIRCULAR**

**Information:** X **Date:** 27<sup>th</sup> June 2019  
**Action Required:** X **Ref:** DCLE 07/2019  
**To:** All Heads of College Networks and Heads of School (State)  
**From:** Mr Stephen Cachia **Tel:** 2598 2503  
DG DCLE **Email:** dg.dcle.mede@gov.mt  
**Subject:** Accelerated Progression procedure

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Dear colleagues,

Kindly circulate this circular to all teachers in your school.

Attached to this circular please find a copy of the circular which had been issued in May 2018 to explain the procedure to follow for accelerated progression.

Please note that, as indicated in the original circular, the Phase 2 application form should be sent to MEDE HR Department, together with the relevant documentation, when all the 360 hours of self-sought CPD hours have been achieved. Phase 2 applications forms should **not** be sent for each individual CPD session /course which has been achieved. The form should be sent once all the 360 hours required for accelerated progression have been achieved, listing the different CPD courses/sessions which add up to the 360 hours and attaching the Phase 1 approval forms, duly signed and approved for each of the session/courses which have been achieved.

Kindly contact the undersigned directly for any further clarifications.

May I take this occasion to wish all educators a peaceful and restful Summer holidays.

Stephen Cachia  
Director General  
Department for Curriculum, Lifelong Learning and Employability (DCLE)

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