



**Annual Examinations for Secondary Schools 2014**

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**FORM 3                      Information and Communication                      MARKING SCHEME**  
**Technology**

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| <b>Question Number</b> | <b>Answer:</b>      | <b>Marks:</b> |
|------------------------|---------------------|---------------|
| <b>1</b>               |                     |               |
| a)                     | ii.                 | 1             |
| b)                     | iii.                | 1             |
| c)                     | i.                  | 1             |
| d)                     | i.                  | 1             |
| e)                     | ii.                 | 1             |
| f)                     | i.                  | 1             |
|                        |                     |               |
| <b>2</b>               |                     |               |
| a)                     | FireWire Port       | 1             |
| b)                     | USB Port            | 1             |
| c)                     | Network Port        | 1             |
| d)                     | HDMI Port           | 1             |
|                        |                     |               |
| <b>3 (a)</b>           |                     |               |
|                        | 2                   | 1             |
|                        | 4                   | 1             |
|                        | 1                   | 1             |
|                        | 3                   | 1             |
|                        |                     |               |
| <b>3 (b)</b>           |                     |               |
|                        | 29.4 GB             | 1             |
|                        |                     |               |
| <b>3 (c)</b>           |                     |               |
| i.                     | Network Drive       | 1             |
| ii.                    | CD                  | 1             |
| iii.                   | Memory Card         | 1             |
| iv.                    | Online File Storage | 1             |
| v.                     | Internal Hard Disk  | 1             |
| vi.                    | Blu-Ray Disc        | 1             |
| vii.                   | DVD                 | 1             |
| viii.                  | External Hard Disk  | 1             |
|                        |                     |               |

|              |   |   |
|--------------|---|---|
| <b>4 (a)</b> |   |   |
| i.           | file compression  | 1 |
| ii.          | virus   | 1 |
| iii.         | anti-virus  | 1 |
| iv.          | storage space, transferred  | 2 |
| v.           | trojan horses   | 1 |
| vi.          | .zip  | 1 |
| vii.         | spyware   | 1 |
| viii.        | downloading   | 1 |
| ix.          | update  | 1 |
|              |   |   |
| <b>4 (b)</b> |   |   |
| Step 1       | Select all the files to compress.   | 1 |
| Step 2       | Right Click on one of the selected files.   | 1 |
| Step 3       | Select 'Send to'.   | 1 |
| Step 4       | Click on 'Compressed (zipped) folder.'  | 1 |
|              |   |   |
| <b>5 (a)</b> |   |   |
|              | Circle:    | 1 |
|              |   |   |
| <b>5 (b)</b> |   |   |
|              | Paragraph Mark  | 1 |
|              | A Space   | 1 |
|              | Manual Line Break   | 1 |
|              | Soft Line Break   | 1 |
|              | Tab Character   | 1 |
|              |   |   |
| <b>5 (c)</b> |   |   |
|              | 3 rows, 4 columns   | 2 |
|              |   |   |
| <b>5 (d)</b> |   |   |
|              | Circle:  | 1 |
|              |   |   |
| <b>5 (e)</b> |   |   |
|              | Height: set to 0.5  | 1 |
|              | Width: set to 1.5   | 1 |
|              |   |   |
| <b>5 (f)</b> |   |   |
|              | Circle: <u>Shading Tab</u>  | 1 |
|              |   |   |
| <b>5 (g)</b> |   |   |
|              | <u>None</u>   | 1 |
|              |   |   |

|                   |  |   |
|-------------------|--|---|
| <b>5 (h - i)</b>  |  |   |
| Step 1            | Page Layout  | 1 |
| Step 2            | Click Hyphenation.                                       | 1 |
| Step 3            | Click Automatic.   | 1 |
|                   |  |   |
| <b>5 (h - ii)</b> | Insert, Symbol   | 2 |
|                   |  |   |
| <b>5 (i)</b>      |  |   |
| i.                | 3pt  | 1 |
| ii.               | All  | 1 |
| iii.              | B  | 1 |
| iv.               | A  | 1 |
| v.                | C  | 1 |
|                   |  |   |
| <b>6</b>          |  |   |
| i.                | F  | 1 |
| ii.               | B  | 1 |
| iii.              | A  |   |
| iv.               | C  | 1 |
| v.                | H  | 1 |
| vi.               | E  | 1 |
| vii.              | D  | 1 |
| viii.             | G  | 1 |
|                   |  |   |
| <b>7 (a)</b>      |  |   |
| i.                | Communication  | 1 |
| ii.               | E-Government   | 1 |
| iii.              | E-Banking  | 1 |
| iv.               | E-Learning   | 1 |
| v.                | E-Commerce   | 1 |
| vi.               | Information Searching                                    | 1 |
|                   |  |   |
| <b>7 (b)</b>      |  |   |
| i.                | Service is available 24/7. (Accept any relevant answer)  | 2 |
| ii.               | No need to go to the bank. (Accept any relevant answer)  | 2 |
|                   |  |   |
| <b>7 (c)</b>      |  |   |
| i.                | Flexible Learning Location. (Accept any relevant answer) | 1 |
|                   |  |   |
| <b>8</b>          |  |   |
| i.                | Pop-up   | 1 |
| ii.               | Cookies  | 1 |
| iii.              | Instant Messaging  | 1 |
| iv.               | Search Engine  | 1 |
| v.                | Copyright  | 1 |
| vi.               | Short Message Service                                    | 1 |
| vii.              | VoIP   | 1 |
| viii.             | Data Protection Act                                      | 1 |
|                   |  |   |
|                   |  |   |

|           |                                |   |
|-----------|--------------------------------|---|
| <b>9</b>  |                                |   |
| i.        | TRUE                           | 1 |
| ii.       | FALSE                          | 1 |
| iii.      | TRUE                           | 1 |
| iv.       | FALSE                          | 1 |
| v.        | TRUE                           | 1 |
| vi.       | TRUE                           | 1 |
|           |                                |   |
| <b>10</b> |                                |   |
| i         | ECDL Syllabus 5                | 1 |
|           |                                |   |
| ii        | Inbox                          | 1 |
|           |                                |   |
| iii       |                                |   |
|           | 3                              | 1 |
|           | 4                              | 1 |
|           | 1                              | 1 |
|           | 5                              | 1 |
|           | 2                              | 1 |
|           |                                |   |
| <b>11</b> |                                |   |
|           | 'History 2013' typed in Footer | 1 |
|           |                                |   |
|           |                                |   |